

April 21, 2015

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann, Mach, Stengel and Tucholke present. Chairman Tucholke called the meeting to order. Motion by Dummann and seconded by Stengel to approve the minutes of the April 7, 2015 meeting. Motion carried 5-0. Minutes filed. Motion by Stengel and seconded by Buttke to approve the minutes of the April 14, 2015 equalization meeting. Motion carried 5-0. Minutes filed. Motion by Mach and seconded by Stengel to approve the agenda. Motion carried 5-0.

Members of the public present were Kenny Wiese, Laura Krebsbach, Pat Meyer, Hollie Seehafer – Grant County Review, Jolie Hicks, Roger Loeschke and Ann Loeschke.

The Auditor's account for the month of March was noted.

**AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER**

To the Honorable Board of County Commissioners,  
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of March, 2015

|                                  |                    |
|----------------------------------|--------------------|
| Cash on Hand                     | \$3,302.16         |
| Checks in Treasurer's possession |                    |
| less than 3 days                 | \$25,921.52        |
| Cash Items                       | \$0.00             |
| <b>TOTAL CASH ASSETS ON HAND</b> | <b>\$29,223.68</b> |

RECONCILED CHECKING

|                           |                |
|---------------------------|----------------|
| First Bank & Trust        | \$51,731.45    |
| Credit Card Transactions  | \$2,570.63     |
| First Bank & Trust (Svgs) | \$3,238,452.00 |

CERTIFICATES OF DEPOSIT

|                          |              |
|--------------------------|--------------|
| First Bank & Trust       | \$0.00       |
| First Bank & Trust (TIF) | \$320,376.89 |

|                          |                       |
|--------------------------|-----------------------|
| <b>TOTAL CASH ASSETS</b> | <b>\$3,642,354.65</b> |
|--------------------------|-----------------------|

**GENERAL LEDGER CASH BALANCES:**

|  |                |
|--|----------------|
| General                                | \$1,398,647.39 |
| General restricted cash                | \$553,152.00   |
| Cash Accounts for Offices General Fund | \$1,565.00     |
| Sp. Revenue                            | \$692,810.16   |

|  |                       |
|--|-----------------------|
| Sp. Revenue restricted cash                                  | \$0.00                |
| Henze Road District  | \$127.79              |
| TIF Apportioning Northern Lights                             | \$0.00                |
| TIF Milbank  | \$0.00                |
| TIF Northern Lights  | \$320,376.89          |
| Trust & Agency   | \$675,855.42          |
| (schools 349,805.72, twps21,681.37, city/towns<br>46,702.29) |                       |
| <b>TOTAL GENERAL LEDGER CASH</b>                             | <b>\$3,642,534.65</b> |

Dated this 13th day of April, 2015  
Karen M. Layher  
County Auditor

The Sheriff's fees for the month of March were \$2,400.76. The Register of Deeds fees for the month of March were \$6,019.25. The Clerk of Courts remittance fees for the month of March were \$8,542.26. Also noted were the 1<sup>st</sup> quarter reports for Visiting Neighbor and Grant Roberts Amblulance.

**Highway:** Present were Supt Schultz and Doug Kinniburgh from the SD Dept of Transportation who provided information on how the Statewide Transportation Improvement Program (STIP) projects and county held funds will be distributed based on the passage of SB 1 during legislative session. Projects currently programmed in the 2015-2018 STIP will proceed as a federal aid project administered by SD DOT as currently planned, unless the county chooses to cancel the planned project and manage the project on the local level. The county does have an asphalt overlay project for county road 8 in the 2015-2018 STIP plan which the county commission will need to determine if the project will stay in the plan or be removed and completed through the local process of bid letting. Beginning in July of this year the yearly allocation of STIP funds will be distributed to the counties to be used directly for road, bridge and maintenance issues. The county's fund balance of \$955,240.19 currently held in the state account will be distributed to the county over a five year period. Projects scheduled after 2018 will need to apply for the new grant program administered by SD DOT. Supt Schultz and the Commission has until July 1 to review the options for the scheduled asphalt project. **Section Line Roads:** Deputy DOE Ryan Gruba presented information on roads not located on section lines and how this affects the landowner's valuation and taxes if the road has not been platted and recorded. No action was taken as this was information the commission had requested. **Tractor:** Soil Conservation has requested to use a county tractor for tree planting season. Insurance coverage between the two entities will be covered. **Truck:** Supt Schultz

reported one of the 1999 International trucks needs a new engine. The cost is \$15,000. The commission was in agreement to proceed with the repair.

#### BIDS FOR FUEL

| DATE  | BIDDER | ETHANOL | DIESEL #1 | DIESEL #2 |
|-------|--------|---------|-----------|-----------|
| 03/06 | UPI    | 2.324   |           |           |
|       | Cenex  | No Bid  |           |           |

UPI was the low bidder for Ethanol at 2.324.

| DATE  | BIDDER | ETHANOL | DIESEL #1 | DIESEL #2 |
|-------|--------|---------|-----------|-----------|
| 03/19 | UPI    | 2.188   |           | 2.12      |
|       | Cenex  | 2.35    |           | 2.25      |

UPI was the low bidder for Ethanol at 2.188 and for Diesel 2 at 2.12.

**Travel:** Motion by Dummann and seconded by Stengel to approve travel expenses for Auditor Layher, Treasurer Mueller and ROD Nancy Copeland to attend Spring Workshop in Pierre. Motion carried 5-0.

**Zoning:** Presented for consideration was a request from Derek Trapp and Gary Trapp for a reclassification of Lot 2, Dereks Subdivision in NE ¼ 19-121-47 (Melrose Twp) from agricultural to commercial classification to allow a T & T Heating to operate a commercial business on the property. Motion by Buttke and seconded by Stengel to approve the first reading of Ordinance 2004-1N, an ordinance to amend section 302, adopted by Ordinance 2004-1 to reclassify the property from agricultural to commercial. Motion carried 5-0. Motion by Mach and seconded by Buttke to hold the second reading and public hearing for Ordinance 2004-1N on May 5 at 9 AM. Motion carried 5-0.

**Consent Agenda:** Motion by Mach and seconded by Stengel to approve the consent agenda. Motion carried 5-0.

1. Approve plat:

2015-13

LOT 1 OF HAROLD SCHULTZ ADDITION, LOCATED IN THE W ½ OF SECTION 26, TOWNSHIP 119 NORTH, RANGE 50 WEST OF THE 5<sup>TH</sup> P.M., GRANT COUNTY, SOUTH DAKOTA, as described above and hereon be approved and accepted and the Chairman is hereby instructed to endorse on such plat this resolution and to certify the same.

Doug Stengel, Vice Chairman  
Board of Commissioners  
Grant County, South Dakota

2. Approve Rebekah Tuchscherer as a volunteer for the Grant County Library effective 04-15-2015
3. Approve Libby Brantner as a volunteer for the Grant County Library effective 04-06-2015

4. Approve the 2015 list of volunteers from the Snowmobile Club as on file in Auditor's Office
5. Approve 2014 yearend inventory of items to be declared surplus, destroyed or sold –list on file in Auditor's office
6. Declare surplus books, cassettes, DVDs as listed for the months of Jan-Feb-March 2015 from the Library

**Executive Session:** Motion by Buttke and seconded by Dummann to enter into executive session at 8:55 AM for the purpose of a personnel issue pursuant to SDCL 1-25-2 (1). Motion carried 5-0. Auditor Layher was present. Chairman Tucholke declared the meeting open to the public at 9:10AM. No action taken as a result of the executive session.

**Sheriff:** The commission reviewed the statistics for the month of March for the Detention Center and Sheriff's Office as follows: Average Daily inmate population 5.83; Number of bookings 23; Work release money collected \$525.00; 24/7 Preliminary Breath Test (PBT) fees collected \$79.00; SCRAM (alcohol detecting bracelet) fees collected \$420.00; 24/7 PBT participants 2; SCRAM (Sobriety Program) participants 3; Calls for Service (does not include walk-in traffic) 81; Accidents investigated 7; Civil papers served 56; Cumulative miles traveled 5368; 911 calls responded to 86. **Travel:** Previously, meal reimbursement had been requested for Sheriff Personnel who had to travel outside the county, but did not require overnight stay. Auditor Layher stated under the IRS Fringe benefit regulations, same day meal reimbursement are a taxable expense, but there is an exception to the rule called De Minimis Exclusion for Occasional Meal Reimbursements. Certain conditions need to be met and in reviewing the regulations, the meal reimbursement request would qualify. The Commission instructed Sheriff Owen and Auditor Layher to manage the issue. **Hiring:** Sheriff Owen requested approval to hire Scott O'Donnell as the part time dispatcher with benefits effective May 4. Motion by Stengel and seconded by Dummann to approve the request to hire. Motion carried 5-0.

Chairman Tucholke excused himself from the meeting. Vice Chairman Stengel conducted the remainder of the meeting.

**P & Z:** Laura Krebsbach presented information on due process to the Commission in reference to the public notices in the official newspaper notifying the public of the appeal filed with the office of Planning and Zoning Office concerning a change to the CAFO permit application and the permit hearing for the proposed Nelson Dairy being heard at the same meeting. She requested the Commission to have the dairy permit hearing removed from the April 28 Planning and Zoning agenda.

**Unfinished Business:** None

**New Business:** None

**Correspondence:** Discussed possible attendance at the NACo annual conerence.

**Claims:** Motion by Mach and seconded by Buttke to approve the claims as presented. Motion carried 4-0. A-OX WELDING, supplies 162.18; AL'S BODY SHOP, repair 80.00; AVERA-MILBANK AREA HOSPITAL, BLAB 516.00; BEACON CTR, alloca 252.00; BERENS, supplies 10.56; BORNES GROUP, postage 1,246.46; BRENDA L HOLTQUIST, prof serv 115.50; BROCK WHITE CO, hwy asphalt 10,160.00; BUTLER, parts 22.51; CENTER POINT, books 298.98; CENTRAL PROGRAMS, books 730.25; CENTURION HOLDINGS, maint 133.60; CENTURYLINK, 911 & phone 586.89; CRAIG DEBOER, car wash usage 46.72; CYPRESS INFO SERVICE, maint 200.00; D.R. MYERS, ref mat 29.95; DELORIS J RUFER, rent 100.00; DESIGN ELECTRONICS, supplies 21.47; DON HAUKOS, prof serv 35.00; FREMAREK, supplies 120.36; G & K SERVICES, supplies 192.62; GALE GROUP, books 164.59; GLOBAL GOVT ED, cable rack & comp supplies 660.99; GRANT CO REVIEW, publishing 41.76; HARTMAN'S, prisoner groceries 485.08; HEDAHLS, parts 93.20; HUMAN SERVICE AGCY, alloca 6,821.75; INGRAM, books & AV 738.43; INTER-LAKES COMM ACT, worker 2203.58; ITC, 911 transport & phone 1,226.83; LABOLT DEVELOP CO, rent & internet 70.00; LEWIS DRUG, supplies 7.28; LOCATORS & SUPPLIES, supplies 101.02; MACK STEEL, hwy projects 4,644.36; MCLEOD'S, supplies 581.59; MICROMARKETING, CD & books 124.66; MID STATES AUDIO, maint 380.00; MIDCONTINENT COMM, internet 68.90; MIDWEST POWERSPORTS, parts 12.75; MILBANK COMM, prof serv 30.00; MOMAR, supplies 167.19; MT LIBRARY, books 241.59; NARTEC, supplies 41.25; NATIONAL PEN CO, supplies 90.90; NELSON LAW OFFICE, alloca 3,633.00; NEWMAN SIGNS, parts 15.18; NORTHERN TRUCK EQUIP, parts 240.25; OFFICE MAX, supplies 103.89; OFFICE PEEPS, supplies 892.01; OTTER TAIL POWER CO, electricity 2,863.91; PUMPKIN BOOKS, books 85.41; QUILL, supplies 56.97; REED ELSEVIER, on line chgs 695.00; ROBERTS CO SHERIFF, prof serv 910.00; ROGER A. BRIGGS, parts 45.05; ROY NIELSEN, parts 365.00; SAFETY-KLEEN, supplies 293.24; SANDRA FONDER, prof serv 87.50; SANITATION PRODUCTS, equip 15,801.00; SCHUNEMAN EQUIP, parts 159.44; SD ASSOC WEED/PEST, dues 50.00; SD DEPT OF REVENUE, BLAB & plates 198.00; SDSU EXTENSION, regis 20.00; ST WILLIAMS, prof serv 165.60; STURDEVANTS, part 11.43; TRAVIS TIETJEN, oil change 97.92; TREVETT'S, prisoner meals 698.25; TYLER

COMPUTER, supplies 303.50; UPI, propane, diesel fuel & gas 8,135.39; VALLEY OFFICE, supplies 888.36; VALLEY SHOPPER, supplies 100.00; VERIZON, hotspot 38.52; WHETSTONE VALLEY ELEC COOP, electricity 842.70; WILLIAM E COESTER, co appt atty 1,488.39; XEROX, copier rent 612.67; ZEM'S FRESH STARTS, supplies 31.17. TOTAL: \$73,987.50.

SDACO, ROD Modernization fee 256.00; SD ATTORNEY GEN, SCRAM fee 420.00. TOTAL: \$676.00.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next meeting will be May 5 and 19, 2015 at 8 AM. Motion by Buttke and seconded by Mach to adjourn the meeting. Motion carried 4-0. Meeting adjourned.

---

Karen M. Layher, Grant County Auditor

---

Doug Stengel, Vice-Chairman, Grant County Comm.